

Embassy of India
Madrid

Subject: Advisory regarding reissuance of temporary passport / Emergency Certificate to tourists, under lost passport category.

The Embassy has been receiving a lot of applications for reissuance of temporary passports / Emergency Certificate to tourists, under lost passport category.

The guidelines for reissuance of temporary passports, are as follows:

- The applicant needs to obtain Police Report regarding loss of passport. The Police report must include the lost Passport number.
- Please visit the following link: <https://visa.vfsglobal.com/one-pager/india/spain/english/passport-information/>. Fill the application form online and then submit the form online. After successful submission, take a printout of the online application.
- Visit the following link, for further details regarding completion and submission of application for reissue of Passport: <https://visa.vfsglobal.com/one-pager/india/spain/english/passport-information/pdf/F-OPS-CL-LOST-DAMAGED-PASSPORT-EN-EN.pdf>.
- The applicant needs to visit VFS Global Office personally, for reissue of Passport.

Application for reissue of temporary passport, under TATKAL Scheme:

- The applicant may apply for reissue of temporary passport, under TATKAL scheme, please check the following link for fees details: <https://visa.vfsglobal.com/one-pager/india/spain/english/passport-information/pdf/F OPS INDIANFEESBROCHURE ES-EN 02 07-04-2021.pdf>
- If the applicant applies under TATKAL scheme and can visit the VFS Global Office in **Madrid** (on any working day), the Embassy would reissue temporary passport, on the same day (on a working day).
- If the application submitted at VFS Global Office in **Barcelona**, under TATKAL scheme, applicant may receive the temporary passport, in 3 working days.

Note: The temporary passport would be issued for with validity period of **one year**, subject to usual checks and procedures.

Note: The Embassy would not be able to advise/provide any help the applicant, regarding issuance of Visa, or other foreign documents. The Embassy would not certify any Visa/foreign document.

Important: The applicants who are required to return to India, may apply for issuance of **Emergency Certificate**. Please visit the following link, for details: <https://visa.vfsglobal.com/one-pager/india/spain/english/passport-information/>